## **Submission and Formatting Instructions**

Copyright Form Instructions:

- 1. The IEEE copyright form is required for all camera ready submissions (full papers, poster, and invited talk/keynote abstracts)
- 2. Review the IEEE Policy and information related to the copyright form and process: https://www.ieee.org/publications\_standards/publications/rights/copyrightmain.html
- 3. Print and fill out the copyright form
- 4. Scan the form
- 5. Save the form as *<first author's lastname>-<paper #>-copyright.pdf*
- 6. See the "instructions for FTP upload.pdf" document to submit your copyright form online
  - a. Briefly, upload file to: <u>ftp://54337ieeeiswc:ieeeiswc@ftp.omnipress.com</u>

Camera-ready formatting and submission instructions:

- 1. The manuscript must be submitted as a PDF file formatted according to the double-column IEEE Conference Proceedings format for letter size paper
- 2. Full papers are allowed 10 pages at no cost, including figures, tables, references, and appendices. Poster, invited talk, and keynote abstracts are allowed at most 2 pages
- 3. Full papers may purchase up to 2 additional pages for \$100 each (max of 12 pages)
- 4. Convert or verify, and upload your paper using IEEE PDF eXpress Plus (more instructions follow)
  - a. Convert the manuscript from the source to Xplore-compatible PDF
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PDF eXpress Plus:

- 1. Access the IEEE PDF eXpress Plus site at <u>http://www.pdf-express.org/plus</u>
- 2. Login to conference ID "iiswc2013xp"
  - a. New users create account by clicking on "New user" and follow instructions
  - b. Previous users registering for the first time for IISWC2013 need to login using conference ID
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- 3. For paper to submit, click "create new title"
- 4. Enter identifying text (recommended)
- 5. Click "Submit PDF for Checking" or "Submit Source Files for Conversion"
- 6. Indicate platform, source type, click "Browse" and navigate to file. Finally, click "Upload File"
- 7. You will receive online and email confirmation of successful upload
- 8. You will receive an email with your checked PDF or converted PDF attached.
- 9. Please make sure that the check passed before your final submission
- 10. Save the passed final submission as *<first author's lastname>-<paper #>-final.pdf*
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Author kit:

- 1. Formatted templates
- 2. Copyright forms
- 3. This file
- 4. PDFeXpressPlus instructions

Camera-ready papers and the copyright form must be submitted by August 1<sup>st</sup> 2013.